



A regular meeting of the GREEN VALLEY RECREATION, INC. BOARD OF DIRECTORS was held Wednesday, April 28, 2021 in the West Center Auditorium. The President being in the chair and the Secretary being present.

Directors Present: Mike Zelenak (President), Nina Campfield (Vice President), Donna Coon (Treasurer), Mark McIntosh (Assistant Secretary), Kathi Bachelor, Carol Crothers, Don Weaver, Scott Somers (CEO, non-voting)

Directors Present Electronically: Ted Boyett (Secretary) (arrived at 2:05pm), Randy Howard (Assistant Treasurer), Christine Gallegos, Bart Hillyer, Bev Lawless

Staff Present: Jen Morningstar (Director of Administrative Services), Cheryl Moose (CFO), David Webster (Director of Accounting), David Jund (Facilities Director), Randy Cheatham (IT Director), Natalie Whitman (Communications Manager), Dee Schisel (Payroll/HR Specialist), Shelley Freeman (Arts & Entertainment Supervisor), Karen Miars (AO Administrative Assistant), Marie Seixas (Meeting Scribe)

Guests: 19 in-house/21 electronically (both include additional staff)

1. Call to Order/Roll Call – Establish Quorum

President Zelenak called the meeting to order at 2:00pm MST. Roll was called and a quorum established.

2. Adopt Agenda

Director Campfield requested that the agenda be amended to add two items to New Business 5D) Add an additional ½ day BOD Retreat with Terri Glass of Zelos, LLC., and 5E) Add the CEO Report.

MOTION: Campfield/2nd. Adopt Agenda as amended.

Passed: unanimously

3. Consent Agenda

A. Minutes – April 7, 2021; April 14, 2021

MOTION: Campfield/2nd. Approve Minutes of April 7, 2021 and April 14, 2021 as written.

April 7, 2021 - Passed: Yes – 10; Abstain – 1 (Bachelor)

April 14, 2021 – Passed: unanimously

B. Financial Statements – December 2020; January, February and March 2021

MOTION: Campfield/2nd. Approve Financials of December 2020; January, February and March 2021 as presented.

Passed: unanimously

**Director Boyett arrived at 2:05pm MST.

4. Presentation

A. Quarterly Financial Presentation

Director of Accounting David Webster, gave a PowerPoint presentation of the first quarter financials for 2021. Summary of Revenue and Expenditures, Budget to Actual for the first quarter of 2021 and a Statement of Financial Position comparing 3/2021 to 3/2020. Discussion followed.

CEO Somers announced a work session for the BOD to be held on May 19, 2021 with Susan Vos for a walkthrough of the surplus funds' calculation.

5. New Business

A. Accept 2020 Audit Report – CFO Cheryl Moose requested a motion to accept the 2020 Audit Report.

MOTION: Campfield/2nd. Accept 2020 Audit Report as prepared by HBL.

Passed: unanimously

B. Demolition of East Center Pool – Facilities Director David Jund, requested approval to pursue demolition and removal of the East Center pool/spa and deck.

MOTION: Crothers/2nd. Approve staff proceed with demolition and removal of the East Center pool/spa and deck with Penhall Company at a cost not to exceed \$75,000. Discussion followed.

Passed: unanimously

C. Establish Late Fees for Delinquent Accounts – CFO Cheryl Moose requested approval to assess late fees on member accounts in the amount of \$20 per month for the year 2021 beginning in May 2021. Discussion followed.

MOTION: Weaver/2nd. Approve assessing late fees on delinquent member accounts in the amount of \$20 per month for the year 2021 beginning in May 2021.

Passed: Yes – 10; No – 2 (Bachelor, Crothers)

D. GVR Advertising – Communications Manager Natalie Whitman requested that the Board determine whether or not to continue GVR's current advertising program.

MOTION: Bachelor/2nd. Move to discontinue GVR's current advertising program but direct staff to revisit sponsorship possibilities at a later date when higher-priority, member-requested communications improvements have been established.

Discussion followed.

AMENDED MOTION: Campfield/2nd. Move to discontinue GVR's current advertising program temporarily, pending completion and receipt of the communications plan, but direct staff to revisit sponsorship possibilities at a later date when higher-priority, member-requested communications improvements have been established.

Further discussion followed.

Amended Motion did not pass: Yes – 4 (Campfield, Gallegos, Lawless, Zelenak); No - 8

Original Motion Passed: Yes – 10; No – 2 (Campfield, Zelenak)

E. Half Day Board Retreat with Terrie Glass of Zelos, LLC - requested addition to agenda by N. Campfield.

MOTION: Campfield/2nd. Move to engage Terrie Glass of Zelos, LLC for an additional half-day retreat in order to finish original agenda from previous meetings. – Discussion followed.

Passed: Yes – 8; No – 4 (Bachelor, Coon, Crothers, Hillyer)

F. CEO Report

CEO Somers reported on latest activities for GVR. He announced an upcoming Zoom session for the Board in June with Terrie Glass of Zelos, LLC. And another, hopefully in-person meeting with her, later in June. He also reported that barriers will be installed in front of the East Center as a result of a recent automobile accident.

6. Committee Reports

A. Audit – Chair D. Weaver reported that the committee has not yet met.

B. Board Affairs – Chair N. Campfield reported that the committee has not yet met. Meeting scheduled for May 11th.

C. Fiscal Affairs – Chair D. Coon reported that the committee met April 20th and reviewed accounts to date. Next meeting scheduled for May 18th.

D. Investments – Chair B. Lawless reported that the committee will meet April 30th.

E. Nominations & Elections – Chair M. McIntosh reported that the committee has not yet met. Last year's committee met to discuss ways to further improve processes. Anyone interested in joining this committee please contact Chair McIntosh.

F. Planning & Evaluation – Co-Chair T. Boyett reported that the committee has been selected with their first meeting scheduled for May 13th.

7. Member Comments – 4

8. Adjournment

MOTION: Campfield/2nd. Motion to adjourn the meeting at 4:05pm MST.

Passed: unanimously